EFFINGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES

September 1, 2020

The Board of Commissioners of Effingham County, Georgia, Mr. Forrest Floyd, Mr. Roger Burdette, Mr. Jamie Deloach, Mr. Reginald Loper and Mr. Phil Kieffer were present for the regular Commission meeting at 5:00 pm on Tuesday, September 1, 2020 in the Commissioners Meeting Room at the Effingham County Administrative Complex. Mr. Wesley Corbitt was not present for the meeting.

STAFF ATTENDING THE MEETING
Mr. Tim Callanan – County Administrator, Mr. Edward Newberry – County Attorney, Ms. Stephanie Johnson – County Clerk, Mr. Clint Hodges – Fire Chief & EMA Director, Mr. Charlie George – County Engineer, Mrs. Christy Carpenter – Finance Director, Mrs. Alison Bruton – Purchasing Tech, Mrs. Teresa Concannon – County Planner

PERSONS ATTENDING THE MEETING
Mr. Bobby Smith, Mr. Tony Chiariello, Mr. Eric Johnson, Mr. Craig Johnson, Mr. Jack Garvin, Mr. Gary Weitman

ATTENDING THE MEETING VIA TELECONFERENCE
Mrs. Kristen Achtziger – EOM Operations

I - CALL TO ORDER
Vice Chairman Deloach called the meeting to order at 5:01 pm.

II - INVOCATION
Vice Chairman Deloach gave the invocation.

III - PLEDGE TO THE AMERICAN FLAG
The Pledge was sounded in unison.

IV - AGENDA APPROVAL
Commissioner Kieffer made a motion to approve the agenda as read. Commissioner Floyd seconded the motion. The motion carried unanimously.
V – MINUTES
Vice Chairman Deloach confirmed each set of minutes would be considered for approval separately due to absence of some of the members.

Commissioner Kieffer made a motion to approve the August 18, 2020 Special Called Millage Meeting minutes as read. Commissioner Floyd seconded the motion. Commissioners Loper and Burdette abstained from voting due to absence. The motion carried.

Commissioner Burdette made a motion to approve the August 18, 2020 regular Commission meeting minutes as read. Commissioner Kieffer seconded the motion. The motion carried unanimously.

Commissioner Loper made a motion to approve the August 25, 2020 Special Called Millage Meeting minutes as read. Commissioner Kieffer seconded the motion. Commissioner Burdette abstained from voting due to absence. The motion carried.

VI – PUBLIC COMMENTS
Vice Chairman Deloach stated public comment should be limited to agenda items only.

VII – CORRESPONDENCE
Vice Chairman Deloach explained all correspondence and documents from the meeting are located in the Clerk’s office and on the Board of Commissioners’ website.

VIII – CONSENT AGENDA
Commissioner Loper made a motion to approve the following Consent Agenda items: (1) Consideration to approve a Fire Release as approved by the Fire Chief and submitted by Administrative Staff. (2) Consideration to approve Sanitation Releases as approved by the Tax Commissioner, Tax Appraiser, Fire Chief, and submitted by Administrative Staff. Commissioner Floyd seconded the motion. The motion carried unanimously.
IX - OLD BUSINESS
CONSIDERATION TO APPROVE TO APPROVE THE SECOND READING OF AN APPLICATION BY DEBORAH OETGEN TO REZONE 27.68 ACRES OUT OF 141.73 ACRES FROM AR-1 TO I-1 AND 20.58 ACRES FROM R-4 TO I-1 LOCATED AT 504 GODLEY ROAD MAP# 399 PARCEL# 3A/3S FIRST DISTRICT (01):
Commissioner Floyd made a motion to approve the Second Reading of an application by Deborah Oetgen to rezone 27.68 acres out of 141.73 acres from AR-1 to I-1 and 20.58 acres from R-4 to I-1 located at 504 Godley Road, Map# 399, Parcel# 3A/S, in the First District. Commissioner Loper seconded the motion. The motion carried unanimously.

X - NEW BUSINESS
CONSIDERATION TO APPROVE TO RESCIND CONTRACT #20-18-003 WITH ROMAINE COMPANIES FOR A FULL BODY SCANNING SYSTEM FOR THE JAIL AND APPROVE CONTRACT #20-18-003(2) WITH TEK-84 (01):
Purchasing Tech Bruton explained that Jail staff discovered the body scanner previously approved during the July 7, 2020 meeting did not fit in the designated space to house the scanner. As a result, staff requests the contract with Romaine Companies be rescinded and replaced with a contract for the alternate bidder Tek-84, whose scanner meets all specifications and fits into the designated space. There was discussion regarding the size of the room and how the room dimensions were included in the bid specifications.
Commissioner Floyd made a motion to approve to rescind Contract 20-18-003 with Romaine Companies for $135,698.12 and approve Contract 20-18-003(2) with Tek-84 for $136,000.00. Commissioner Kieffer seconded the motion. Commissioner Deloach, Kieffer, Floyd and Burdette voted in favor of the motion. The motion passed 4-1.

CONSIDERATION TO APPROVE TO AUTHORIZE THE CHAIRMAN TO SIGN A PETITION REQUESTING ANNEXATION OF APPROXIMATELY 1.5 ACRES INTO THE CITY OF SPRINGFIELD, OWNED BY JOSEPH MARCHESE AND JASON THOMAS LOCATED AT 249 EARLY STREET EXT MAP# 388B PARCEL# 29 (02):
County Clerk Johnson explained there are three (3) Annexation requests on the agenda which will be discussed collectively but considered for approval
individually. The three parcels being Map# 388B, Parcel# 29, Map# 427, Parcel# 45, and Map# 429A, Parcel# 12. One of the parcels being owned by Joseph Marchese and Jason Thomas, the remaining two properties are owned by the City of Springfield. All properties are contiguous with other lands within the incorporated area of the City of Springfield. Springfield Council will hold a public hearing on these items October 5th and October 13th for consideration of approval. Staff recommends approval of the requests.

Commissioner Loper made a motion to approve to authorize the Chairman to sign the petition requesting Annexation. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AUTHORIZE THE CHAIRMAN TO SIGN A PETITION REQUESTING ANNEXATION OF APPROXIMATELY 17.57 ACRES INTO THE CITY OF SPRINGFIELD, OWNED BY THE CITY OF SPRINGFIELD LOCATED ON LONG BRIDGE ROAD MAP#427 PARCEL# 45 (03):

Commissioner Loper made a motion to approve to authorize the Chairman to sign the petition requesting Annexation. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AUTHORIZE THE CHAIRMAN TO SIGN A PETITION REQUESTING ANNEXATION OF APPROXIMATELY 27.58 ACRES INTO THE CITY OF SPRINGFIELD, OWNED BY THE CITY OF SPRINGFIELD LOCATED ON HIGHWAY 275 MAP#429A PARCEL# 12 (04):

Commissioner Loper made a motion to approve to authorize the Chairman to sign the petition requesting Annexation. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO AMEND THE FY 2019-2020 BUDGET (05):

Finance Director Carpenter explained the resolution to be part of FY2020 wrap-up. This is a reallocation with no new requests from the General Fund. Special Funds do have additional requests but are offset by additional revenues so there is no use of fund balance in this request.

Commissioner Floyd made a motion to approve the budget amendment for 2019-2020. Commissioner Kieffer seconded the motion. The motion carried unanimously.
CONSIDERATION TO APPROVE WARRANTY DEED TO ACCEPT THE ROADS, LIFT STATION, AND UTILITY INFRASTRUCTURE WITHIN THE GEORGIA INTERNATIONAL TRADE CENTER LOCATED OFF OF HIGHWAY 21 SOUTH (06):

County Engineer George explained the deed presented is for the County to accept the dedication of the roads, lift system and infrastructure within the Georgia International Trade Center. Staff has inspected and recommends approval.

Commissioner Burdette made a motion to approve as stated. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE FIRST READING TO AMEND ARTICLE III, SECTION 3.17 – EXCAVATION, MINING, PONDS, AND FILLS OF LAND AND/OR STATE/FEDERAL JURISDICTIONAL WATERS OR WETLANDS OF THE CODE OF ORDINANCES OF EFFINGHAM COUNTY (07):

County Engineer George explained this amendment is being proposed to maintain and improve access on county roads, and also revises the ordinance related to requirements for surface mining.

Commissioner Floyd made a motion to approve the First Reading of a new ordinance on Surface Mine Operations – Road Maintenance Requirements in Appendix C, Article III. Commissioner Burdette seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE FIRST READING TO AMEND APPENDIX C, ARTICLE III, SECTION 3.3 – ACCESSORY BUILDINGS IN RESIDENTIAL DISTRICTS AND ARTICLE VI, SECTION 6.2.3 – ACCESSORY STRUCTURES OF THE CODE OF ORDINANCES OF EFFINGHAM COUNTY (08):

County Planner Concannon explained their department receives questions frequently regarding accessory buildings. The code has limited specifications and portions are contradictory. This amendment is meant to clarify and expand on what is allowed and what is prohibited. County Engineer George stated the amendment corrects any conflicting information.

Commissioner Loper made a motion to approve the request. Commissioner Kieffer seconded the motion. The motion carried unanimously.
CONSIDERATION TO APPROVE A RESOLUTION TO TRANSMIT THE FY 2020 CAPITAL IMPROVEMENT ELEMENT ANNUAL UPDATE TO THE COASTAL REGIONAL COMMISSION AND THE DEPARTMENT OF COMMUNITY AFFAIRS FOR REVIEW (09):

County Planner Concannon explained each year since impact fees have been adopted this submittal is required. The departments having input on this matter have been consulted for updates. Staff is requesting approval of the resolution to transmit the information. Upon review by the Coastal Regional Commission and the Department of Community Affairs the update will be presented back before the Commission for consideration of adoption. Commissioner Loper made a motion to approve the Resolution transmitting the FY2020 CIE annual update for review. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE CHANGE ORDER NO. 5 WITH RW ALLEN CONSTRUCTION FOR FIRE ALARM ADDITIONS FOR THE CLARENCE E. MORGAN COMPLEX GYM (10):

County Engineer George stated these changes are requested due to compliance requirements from the State Fire Marshall. Commissioner Kieffer made a motion to approve Change Order# 5 as presented. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE CHANGE ORDER NO. 6 WITH RW ALLEN CONSTRUCTION RELATED TO ELECTRICAL WIRING TO THE BASKETBALL GOALS FOR THE CLARENCE E. MORGAN COMPLEX GYM (11):

County Engineer George stated this change order is related to the electrification of the side basketball goals to raise and lower them. Staff recommends approval. Commissioner Loper made a motion to approve the request. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE CHANGE ORDER NO. 7 WITH RW ALLEN CONSTRUCTION FOR A DEDICATION PLAQUE FOR THE CLARENCE E. MORGAN COMPLEX (12):

County Engineer George explained the plaque is a dedication plaque that is standard when erecting municipal/county buildings to honor officials and key staff. Staff recommends approval.
There was some discussion about pricing related to adding the county logo the plaque. Commissioner Kieffer was not in support of spending tax dollars for an item displaying his name.

Commissioner Burdette made a motion to approve the request with adding the county logo to the dedication plaque, not to exceed $2500. Commissioner Loper seconded the motion. Commissioner Kieffer opposed the motion. Commissioners Deloach, Burdette, Floyd and Loper approved the motion. The motion carried.

CONSIDERATION TO APPROVE CHANGE ORDER NO. 8 WITH RW ALLEN CONSTRUCTION TO ADD FLOOR LOGOS AT THE GYM AND ENTRANCE FOYER AT THE CLARENCE E. MORGAN COMPLEX GYM (13):

County Engineer George stated this change order adds floor logos to the center of the basketball court and in the lobby in the entrance foyer. The cost is $11,235.49. Staff recommends approval. There is approximately $20,000 in allowances which was a part of the original contract for unsuitable material that was not used, therefore not resulting in additional cost in large part, related to these change orders.

Commissioner Kieffer made a motion to approve the request. Commissioner Loper seconded the motion. The motion carried unanimously.

XI – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS

County Manager Callanan discussed the following:

1. **Conditions for Rezoning**
   - Staff is fine tuning reports for presentation regarding zoning for upcoming meetings

County Clerk Johnson discussed the following:

1. **Animal Shelter**
   - An email will be sent with specifics.

Commissioner Loper discussed the following:

1. **Truck Traffic on Stillwell Road**
   - Sheriff McDuffie will be notified.
Commissioner Kieffer discussed the following:

1. **Bunyan Kessler Road Update**
   - County Engineer George stated that work on Bunyan Kessler Road will begin this week and will finish next week.

Commissioner Burdette discussed the following:

2. **Questions regarding selling excess County-owned land parcels**
   - County Manager Callanan referred to a list that was given at the retreat and gave updates about what will need to happen before going forward with the sale of any of the parcels.

**XII – EXECUTIVE SESSION**

There was no executive session held at this meeting.

**XIII – EXECUTIVE SESSION MINUTES**

There were no minutes to be approved.

**XIV – ADJOURNMENT**

There being no further business, at 5:44 pm, Commissioner Loper made a motion to adjourn the meeting. Commissioner Burdette seconded the motion. The motion carried unanimously.

\[Signature\]  
Wesley M. Corbitt, Chairman

\[Signature\]  
Stephanie D. Johnson, County Clerk