

**MONTHLY MEETING OF THE EFFINGHAM COUNTY BOARD OF
ELECTIONS AND REGISTRATIONS**

July 10, 2023 @ 9:30 A.M.

**Board of Elections & Registration Office
284 GA Highway 119 South, Springfield, GA 31329**

The Board of Elections and Registration held its monthly meeting on July 10, 2023.

PERSONS ATTENDING THE MEETING AND ROLL CALL:

Those present were: Chairman Tommy Allen, Vice Chairman Glenda King, Secretary Rose Harvey, Board Member Ruth Brown, Board Member Bernard Scott, Director Laura Bassett, Assistant Director Krystle McDonald, and Deputy Registrar Dezita Thompson. Also in attendance was: Democratic Party Chairman Tony Chiariello. Not present was Board Member Ruth Brown.

CALL TO ORDER:

Chairman Allen called the meeting to order at 9:30 A.M. Chairman Allen led the Invocation and the Pledge was recited. The meeting was properly advertised.

AGENDA APPROVAL:

The Agenda was presented and approved as presented to the Board, with the correction of Section E of New Business to read "Election of Chairperson, Vice Chairman, and Secretary."

MINUTES:

The Minutes from the June 12, 2023, Board Meeting were presented. Vice Chairman King made a motion to approve the Minutes. Secretary Harvey seconded the motion. Motion passed.

OLD BUSINESS:

A. Budget Amendment

Previously, the poll pad cases were being purchased from the current fiscal year budget, and the poll pad stands and hubs were to be purchased from the next fiscal year budget. After Director Bassett discovered items must be "in hand" to be counted as current fiscal year budget spending, the poll pad cases are now being added to the budget amendment for the new fiscal year budget. This will be in addition to the poll pad stands and the hubs that are already to be in the amendment. Director Bassett plans on attending the next Commissioners Meeting on July 18th to confirm all three items are approved to be in the budget amendment.

B. Polling Place Change

The Macomber Park polling place (5A) is changing to Oak Grove Church of Christ. Rincon First Christian (5D) is changing to Encounter Church. Director Bassett will be discussing the ad with Effingham Herald to announce these changes to the public. New precinct cards will also be mailed to registered voters within both precincts.

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C. IGA for November's Election

As requested by Chairman Allen, County Attorney, Lee Newberry has now updated the IGA to reflect that the Board of Elections (as opposed to the County) is making the contract with the municipalities, and that the runoff would be in 2023 (not 2024). This IGA is only for 2023. As of now, no municipalities have signed the contract, but it is scheduled to be up for approval at the Commissioners Meeting on July 18th.

NEW BUSINESS:

A. Office Activities

- Gladys Smalls is now full time status.
- Office staff have started cleaning out and organizing the early voting room, storage closets, and the equipment room.
- SOS Elections Division and Homeland Security will be arriving soon for inspections. SOS Elections Division will be checking that all ballot-involved devices are sealed, and that seal numbers are logged on file in the Director Bassett's office. Homeland Security will be checking security measurements.
- NGE (inactive status and no contact through two general election cycles) and No Contact confirmation cards are being sent to voters soon. The state will be responsible for mailing out NGE notices. The Board of Elections will be responsible for mailing out No Contact notices. Voters who do not respond to the NGE notice from Secretary of State's office will be cancelled. Voters who do not respond to the No Contact notice from the Board of Elections office will be moved to inactive.
- Director Bassett and Assistant Director McDonald will be attending EMS Fundamentals Training in Macon on July 19th in Macon.
- Liberty County is putting together the Regional meeting for this quarter. Effingham County Board of Elections will be hosting the event, providing the location and lunch. Liberty County has lined up Homeland Security and Dominion to speak.

B. Central School Renovation Meeting

On July 6th, Director Bassett and Assistant Director McDonald attended a meeting with County Manager Tim Callanan, Purchasing Agent Allison Bruton, representatives from Hussey Gay Bell, and representatives from Albeck Group to discuss the preliminary plan for the Central School Renovation. Director Bassett also shared the first draft design plans to the Board.

C. Board Appointments

- Secretary Rose Harvey was reappointed for another term on the Board.
- Board Member Ruth Brown was reappointed for another term on the Board.

D. Selection of 5th Board Member

- Chairman Allen was unanimously nominated and approved as the fifth member of the Board by the other Board members.

E. Election of Chairperson, Vice Chairman, and Secretary

- Chairman Allen was unanimously nominated and approved to be reappointed as Chairman.
- Vice Chairman King was unanimously nominated and approved to be reappointed as Vice Chairman.
- Secretary Harvey was unanimously nominated and approved to be reappointed as Secretary.

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BOARD OR STAFF CONCERNS:

None

PUBLIC COMMENTS:

None

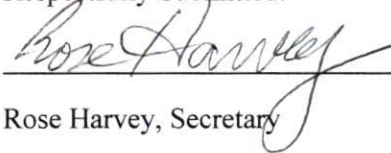
EXECUTIVE SESSION:

None

ADJOURNMENT:

No further business was required. There was no objection to adjournment. The meeting was adjourned at 10:28 a.m. The Next board meeting will be scheduled for August 14, 2023 at 9:30 A.M.

Respectfully Submitted:



Rose Harvey, Secretary

