EFFINGHAM COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
(Also aired via teleconference)

June 2, 2020

The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt
Mr. Mr. Forrest Floyd, Mr. Roger Burdette, Mr. Jamie Deloach, Mr. Reginald
Loper and Mr. Phil Kieffer were present for the regular Commission meeting at
5:00 pm on Tuesday, June 2, 2020 in the Commissioners Meeting Room at the
Effingham County Administrative Complex. This meeting was also aired via
teleconference.

STAFF ATTENDING THE MEETING
Mr. Tim Callanan – County Administrator, Mr. Edward Newberry - County
Attorney, Ms. Stephanie Johnson – County Clerk, Mr. Clint Hodges- EMA
Director, Mr. Charlie George – Development Services Director, Mrs. Christy
Carpenter- Finance Director, Mrs. Alison Bruton-Purchasing Tech, Mrs. Diane
Proudfoot – Zoning Administrator,

I - CALL TO ORDER
Chairman Corbitt called the meeting to order at 5:05 pm.

II – INVOCATION
Chairman Corbitt gave the invocation.

III - AGENDA APPROVAL
Vice Chairman Deloach made a motion to approve the agenda as read.
Commissioner Loper seconded the motion. The motion carried unanimously.

IV – MINUTES
Commissioner Loper made a motion to approve the May 19, 2020 work session
and regular meeting minutes as read. Commissioner Kieffer seconded the
motion. The motion carried unanimously.

V – PUBLIC COMMENTS
Chairman Corbitt stated public comment should be limited to agenda items
only.

VI – CORRESPONDENCE
Chairman Corbitt explained all correspondence and documents from the
meeting are located in the Clerk's office and on the Board of Commissioner's
website.
VII – CONSENT AGENDA

Commissioner Loper made a motion to approve the following Consent Agenda items: (1) Consideration to approve to renew the Memorandum of Understanding between Effingham County and the Effingham County Board of Education for the use of schools as disaster shelters (2) Consideration to approve to auto renew the pre-event Contract with Ceres Environmental Services for disaster debris removal (3) Consideration to approve to renew the Agreement with the City of Rincon for the use of an inmate work detail (4) Consideration to approve to auto renew a Fire Services Agreement with the City of Springfield (5) Consideration to approve to auto renew an Agreement with the City of Springfield for the use of an inmate work detail (6) Consideration to approve to auto renew the pre-event Contract with Crowder Gulf for disaster debris removal (7) Consideration to approve to auto renew the Cooperative Agreement with the Georgia Forestry Commission (8) Consideration to approve to auto renew the Agreement with the Effingham County Chamber of Commerce for lodging excise tax distribution (9) Consideration to approve a Memorandum of Agreement with the Department of Homeland Security for the Systematic Alien Verification of Entitlements (SAVE) program (10) Consideration to approve to auto renew the Communications Tower Lease Agreement with the State Properties Commission for antenna/receiver space on tower located on Courthouse Road (11) Consideration to approve to auto renew the pre-even Contract with Thompson Consulting Services for disaster debris monitoring & financial recovery services. Commissioner Floyd seconded the motion. The motion carried unanimously.

VIII – OLD BUSINESS

TOSS ALLEN, AGENT FOR YELLOW PAD INVESTMENTS – SKETCH PLAN (01): The Planning Board recommends approving an application by Toss Allen, as agent for Yellow Pad Investments for a Sketch Plan, consisting of 49 lots within a development to be known as Jennie Station located off of McCall Road Map# 389 Parcel# 17 in the Fourth District

Commissioner Loper recused himself from voting on this item.

County Manager Callanan explained this item was tabled to the concern of the two entrances from McCall Road
Mr. Toss Allen stated two entrances are placed for safety concerns. Should there be an issue with one entrance the other would be available.

Vice Chairman Deloach made a motion to approve the Sketch Plan as presented. Commissioner Burdette seconded the motion. The motion carried unanimously.

**ERIC EDWARDS – SECOND READING (02):** Consideration to approve the Second Reading of an application by Eric Edwards to rezone 7 acres out of 31.50 acres located at 1204 Mill Pond Road from R-1 to I-1 Map# 446 Parcel# 7 in the Fifth District

Commissioner Kieffer recused himself from voting.

Mr. Eric Edwards asked if the Board would allow him to utilize the entrance from Mill Pond Road until the intended access road is constructed. No operations will take place until the road is built.

Vice Chairman Deloach made a motion to approve the request to rezone 7 acres of a 31.50 acre parcel from R-1 to I-1 to allow Overhead Door Company to develop the site, with the following stipulations:

1. Must meet the requirements of the I-1 zoning district, Article V. Uses Permitted in District / 5.12 – Industrial Districts.
2. The applicant shall be allowed to access Mill Pond Road until December 31, 2020. Prior to opening the business access shall be from Ebenezer Road only.
3. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
4. All wetland impacts permitted by USACE.
5. A subdivision plat must be approved by the Health Department and the Zoning Office.

Commissioner Loper seconded the motion. The motion carried unanimously.

**ROGER BURDETT – SECOND READING (03):** Consideration to approve the Second Reading of application by Roger Burdette to rezone 17.07 acres out of 22.779 acres located off of Highway 21 South from I-1 to I-1 Heavy Industrial Map# 466C Parcel# 1C in the Fifth District

Commissioner Burdette and Vice Chairman Deloach recused themselves from voting.
Mr. Charlie George explained after the meeting there was discussion about properly defining the fencing option on this property for adjacent parcels. The verbiage derived between the County Attorney and Staff as an additional stipulation is as follows:

The Applicant hereby stipulates to agree to the installation of a visual screening of the referenced property from adjacent properties. The screen will consist of a vertical component comprising of a fence system or appropriate vegetation or combination of both of sufficient height and opacity to properly shield any and all wrecked vehicles or any miscellaneous shipping materials of the proposed facilities. The details of screening shall be submitted to the County's Development Services Department for review and approval prior to final completion of the facility.

Commissioner Kieffer made a motion to approve the request with the following stipulations:

2. Must meet the requirements of the I-1 zoning district, Article V. Uses Permitted in District / 5.12.1B HI-Heavy industrial conditional uses.
3. Site development plans must comply with section 5.12.2.
4. Site development plans comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
5. Site development plan must be approved by the Planning Board and Commissioners.
6. All wetland impacts permitted by USACE.
7. The operation would adhere to the current zoning requirements of the ordinance.
8. The operation will be an intake/export facility and will not include a manufacturing dilapidated vehicle/storage" business.
9. The business will be required to maintain traffic control specific to his site within the Industrial Park and maintain the drive into the property from damage and disrepair to not impact other tenant’s/owner’s operations in the park.
10. The Applicant hereby stipulates to agree to the installation of a visual screening of the referenced property from adjacent properties. The screen will consist of a vertical component comprising of a fence system or appropriate vegetation or combination of both of sufficient height and opacity to properly shield any and all wrecked vehicles or any miscellaneous shipping materials of the proposed facilities. The details of screening shall be submitted to the County's Development Services Department for review and approval prior to final completion of the facility.
Commissioner Loper seconded the motion. The motion carried unanimously.

IX - NEW BUSINESS


Finance Director Carpenter explained the changes from the first reading are as follows: The final PT 32 has not yet been received. The hospital millage has been reduced to 1.7 mills, overall millage is 10.618. There are pay rate changes for three (3) positions in the Tax Commissioner’s office and a line has been changed in the Fire department to add funding for a fire engine at the Hodgeville Station. The overall personnel changes amount to 4,393.00 making the new budget $31,480,175.

Commissioner Burdette made a motion to approve the proposed budget Resolution and Budget Ordinance filed with the County Clerk. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO ADOPT THE 2020 FIRE FEES (02):

Finance Director Carpenter explained there is an approximate five percent increase in the fees for the upcoming year.

There was a discussion among the Board about revising the fees for industrial. Chairman Corbitt offered he would like to amend the fee to make the (0-5000) square foot a rate of $630.00 per year, (5000-15,000) - $1050.00 plus $0.027 per square foot and (15,000 - 1,000,000) - $1575.00 plus $0.027 per square foot, remove the maximum fee of $25,000, and change to greater than 1,000,000 square feet at a base rate of 28,575.00 plus 0.015 per square foot.

Commissioner Kieffer stated he would like to add $0.10 per acre to vacant parcels of properties (no structures). The Board discussed the proposal.

Commissioner Kiefer made a motion to approve the revisions to the industrial fire fees and to add $0.10 per acre for vacant land without a primary structure. Commissioner Burdette seconded the motion. Vice Chairman DeLoach opposed the motion. Commissioners Floyd, Burdette, Loper and Kieffer voted in favor of the motion. The motion carried four to one.
CONSIDERATION TO APPROVE A RESOLUTION TO ADOPT THE 2021 SANITATION FEES (03):

Finance Director Carpenter explained this is an annual approval. There are no requested changes in the fee.

Commissioner Loper made a motion to approve the proposed Sanitation Fees for 2021. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE AND EXECUTE A MEMORANDUM OF AGREEMENT WITH SAVANNAH TECHNICAL COLLEGE FOR GED TESTING AT THE COUNTY PRISON (04):

Purchasing Tech Bruton explained the Effingham County Prison is required to offer GED Testing to inmates. The County currently has an agreement with Savannah Tech for this service. The new agreement will be effective from the date signed and will run through June 30, 2021. The testing is administered at the Prison and is inmate funded. The agreement has a thirty day termination clause.

Commissioner Burdette made a motion to approve to execute the agreement with Savannah Technical College for GED testing at the Prison. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A CONTRACT WITH C2I CONTROL INSTRUMENTS, INC. FOR A DESIGN BUILD SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM (05):

Mr. Eric Larson with EOM Operations explained the SCADA system is the computer system which runs wastewater treatment facility. The system is in need of a hardware and software upgrade. C2I Control Instruments, Inc. will come in and provide the new hardware and software as well as setup and integration into the controls within the plant.

Seven (7) firms submitted RFQs for the project. Staff conducted interview with three (3) firms. After the evaluation of the Price Proposals, C2i Control Instruments, Inc., was the high score and the lowest price proposal in the amount of $33,361.00.
Vice Chairman Deloach made a motion to approve for a design build SCADA System Contract with C2i Control Instruments, Inc. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO ACCEPT A GRANT AWARD FROM ACCG GHBP HEALTH PROMOTION AND WELLBEING GRANT (06):

Finance Director Carpenter explained this grant is sponsored to assist members in establishing or improving their existing workplace health promotion & wellness programs. The awarded funding amount is $3,000; there is no cost share requirement.

Vice Chairman Deloach made a motion to approve the ACCG Health Promotion & Wellbeing Grant Award. Commissioner Burdette seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO SUBMIT A SECURETHEVOTE/HAVA CARES GRANT APPLICATION TO THE GEORGIA SECRETARY OF STATE (07):

Finance Director Carpenter explained these grants are for the purpose of providing equipment and materials to make the voting process safer for voters, poll workers, and elections officials. There are two available programs for the grant reimbursement: Personal Protective Equipment (PPE)/Sanitizing Disinfectant Supplies and Secure Drop Boxes. The grant application deadline is June 12, 2020. This is a reimbursable grant with matching requirements. PPE/Sanitizing will be reimbursed at a rate of 1 to 9 up to $3,000; Secure Drop Box will be reimbursed at a rate of 1 to 3 up to $3,000.

Commissioner Floyd made a motion to approve the SecureTheVote/HAVA CARES Act grant application submittal. Commissioner Burdette seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO AMEND THE 2019-2020 BUDGET (08):

Finance Director Carpenter explained this budget amendment is to reflect the changes related to the bonds for the gymnasium at the Morgan Complex.
Commissioner Loper made a motion to approve the budget amendment for 2019-2020. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO ACCEPT A GRANT AWARD FROM THE GEORGIA EMERGENCY MANAGEMENT AGENCY (GEMA) LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANTS PROGRAM (09):

Fire Chief/EMA Director Hodges explained GEMA/HS EMPG provides local qualified EMAs with funding opportunities to enhance the local emergency management (EM) program by providing funds for administration, preparedness activities and exercise and training. This is a 50/50 grant match. The county portion has already been budgeted through Department#55. The amount is $15,675.00.

Commissioner Kieffer made a motion to approve the GEMA Local Emergency Management Performance Grants Program grant award. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AUTHORIZE THE EMA DIRECTOR TO SIGN AND SUBMIT THE FINAL INSPECTION REPORT FOR FEMA DR-4282 HURRICANE MATTHEW (10):

Fire Chief/EMA Director Hodges explained this is the close out on Hurricane Matthew. The total net cost underrun was $1,747.00, bringing the total reimbursement for these three projects to $843,608.61.

Commissioner Loper made a motion to approve to authorize the EMA Director to sign and submit the Final Inspection Report for the sliding scale Project Worksheets 303, 333, and 463 for FEMA DR-4282 (Hurricane Matthew). Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO RATIFY AND AFFIRM A GRANT APPLICATION TO GEORGIA FAMILY CONNECTION PARTNERSHIP KINSHIP NAVIGATOR GRANT PROGRAM (11):

Finance Director Carpenter explained this grant application has already been filed by Family Connection as the deadline was May 15, 2020. Because the
County is the fiscal agent for this organization the submission needs to be ratified.

Vice Chairman Deloach made a motion to approve to ratify and affirm the Grant Application to Georgia Family Connection Partnership Kinship Navigator Grant Program application submittal. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A CONTRACT TO REEVES CONSTRUCTION TO PERFORM ROAD MAINTENANCE FOR BUNYAN KESSLER ROAD, COURTHOUSE EXTENSION AND INSTALLATION OF A PARKING LOT AT THE BOARD OF ELECTIONS OFFICE (12):

Development Services Director George explained the County requested construction bids for the road work related to Bunyan Kessler Road, Courthouse Road and the parking lot paving for the Elections office. Eight (8) proposals were received. Reeves Construction was the low bidder in the amount of $153,432.50.

There was some discussion among the Board and Staff regarding the portion of Courthouse Road to be repaired.

Commissioner Floyd made a motion to approve the recommendation to award the Contract to Reeves construction based on their qualifications and bid submitted. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AWARD A CONTRACT TO E & D CONTRACTING OF SAVANNAH TO REPAIR REPLACE THE ENTRANCE STEPS TO THE JUDICIAL COMPLEX (13):

Development Services Director George explained the handrail system and concrete steps have become somewhat unsafe. The area has been secured from traffic. Assessments were performed to determine if the areas should be repaired or replaced. Staff recommends replacing the steps and handrails.

Commissioner Loper made a motion to approve the recommendation to award the contract to E & D Contracting based on their qualifications and bid
submitted. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO APPOINT SHAUNDESE DUNCAN TO THE COASTAL WORKFORCE DEVELOPMENT BOARD (14):

County Clerk Johnson explained a letter was received from the Coastal Workforce Development Board requesting appointment of Shaundese Duncan to fill a seat as Private/Healthcare (Business Representative). This seat replaces one of the three seats for Economic Development on the board.

Commissioner Kieffer made a motion to approve to appoint Shaundese Duncan to the Coastal Workforce Development Board. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A PROJECT LIST ASSOCIATED WITH THE COUNTYWIDE TSPLOST PROGRAM (15):

County Manager Callanan explained the Board approved an Intergovernmental Agreement along with the cities for a call for referendum for the November 3, 2020 general election. Each entity was to approve a list of projects for the use of the TSPLOST funds. The total estimate is $50 million over the 5 year period; of those funds the county's portion will be estimated at $37.25 million. Based on feedback received a list of projects has been compiled.

The Board and Staff discussed the project list, the cost estimates associated with each road listed and other roads and intersections to be considered.

Commissioner Kieffer made a motion to Postpone this item to the June 16, 2020 Commission meeting. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

X – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS

County Manager Callanan discussed the following:

1. SDS Meeting
   - Service Delivery Strategy Meeting is scheduled for Wednesday, June 10th at 2:00 pm
County Clerk Johnson discussed the following:

1. Animal Control Report
   - The report for the month of May was emailed to all Commissioners.

XI – EXECUTIVE SESSION

At 5:12 pm, Vice Chairman Deloach made a motion to enter executive session to discuss Personnel, Property and Pending Litigation. Commissioner Kieffer seconded the motion.

At 6:32 pm, Vice Chairman Deloach made a motion to enter back into regular session. Commissioner Burdette seconded the motion. The motion carried unanimously.

XII – EXECUTIVE SESSION MINUTES

There were no minutes to be approved from the previous meeting.

XII – ADJOURNMENT

There being no further business, at 8:07 pm, Vice Chairman Deloach made a motion to adjourn the meeting. Commissioner Kieffer seconded the motion. The motion carried unanimously.

Wesley M. Corbitt, Chairman

Stephanie D. Johnson, County Clerk