EFFINGHAM COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES

March 3, 2020

The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt, Mr. Forrest Floyd, Mr. Roger Burdette, Mr. Jamie Deloach and Mr. Phil Kieffer met in regular meeting 5:00 pm on Tuesday, March 3, 2020 in the Commissioners Meeting Room at the Effingham County Administrative Complex. Mr. Reginald Loper was not present for this meeting.

PERSONS ATTENDING THE MEETING
Mr. Tim Callanan – County Administrator, Mr. Edward Newberry - County Attorney, Ms. Stephanie Johnson – County Clerk, Mrs. Christy Carpenter – Finance Director, Mrs. Vicki Dunn – HR Director, Mr. Scott Lewis – Magistrate Court Judge, Mr. Clint Hodges – Fire Chief, Mr. Chris Reed – IT Director, Mrs. Alison Bruton – Purchasing Tech and Mr. Willie Wright

I - CALL TO ORDER
Chairman Corbitt called the meeting to order at 5:05 pm.

II - INVOCATION
Chairman Corbitt gave the invocation.

III - PLEDGE TO THE AMERICAN FLAG
The Pledge of Allegiance was sounded in unison.

IV – AGENDA APPROVAL
County Clerk Johnson requested the Board remove Old Business# 4 from the agenda.

Vice Chairman Deloach made a motion to approve the agenda with the noted changes. Commissioner Floyd seconded the motion. The motion carried unanimously.

V – MINUTES
Vice Chairman Deloach made a motion to approve the minutes of the February 18, 2020 Commission Meeting as read. Commissioner Kieffer seconded the motion. The motion carried.

VI - PUBLIC COMMENTS
Vice Chairman Deloach stated public comment should be limited to agenda items only.
VII- CORRESPONDENCE
Vice Chairman Deloach explained all correspondence and documents from the meeting are located in the Clerk’s office and on the Board of Commissioner’s website.

VIII – CONSENT AGENDA
Commissioner Kieffer made a motion to approve the following Consent Agenda items: (01): Consideration to approve to renew the Mutual Aid Agreement with the American Society for the Prevention of Cruelty to Animals (02): Consideration to approve to renew the Memorandum of Understanding between Effingham County and the Board of Education for Ambulance Services at Board of Education events. Commissioner Floyd seconded the motion. The motion carried unanimously.

IX – OLD BUSINESS
THE PLANNING BOARD RECOMMENDS APPROVING AN APPLICATION BY RICHARD & DEBBIE MCINTOSH FOR A VARIANCE TO OCCUPY A CAMPER AS A TEMPORARY DWELLING DURING CONSTRUCTION OF A RESIDENCE LOCATED AT 1157 HARRY LINDSEY ROAD MAP# 236 PARCEL# 5D IN THE THIRD DISTRICT (01):

Mr. Richard McIntosh stated the intent is to construct a home on the property. The home will be an engineered metal building; the plans have not yet been received. A permit has not yet been applied for. The Board and Applicant had a discussion about how much more time is needed to receive the plans.

No one was present in favor or against the request.

Commissioner Deloach made a motion to postpone this item to the April 21, 2020 Commission meeting. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE THE SECOND READING OF AN APPLICATION BY RICHARD & DEBBIE MCINTOSH FOR A VARIANCE TO OCCUPY A CAMPER AS A TEMPORARY DWELLING DURING CONSTRUCTION OF A RESIDENCE LOCATED AT 1157 HARRY LINDSEY ROAD MAP# 236 PARCEL# 5D IN THE THIRD DISTRICT (02):

This item was automatically tabled due to the action on the previous item.
CONSIDERATION TO APPROVE THE SECOND READING OF AN APPLICATION BY DEA CONSTRUCTION INC. FOR A VARIANCE TO WAIVE THE REQUIREMENT TO INSTALL SIDEWALKS FOR A FIVE-LOT SUBDIVISION LOCATED AT 3201 SAND HILL ROAD MAP# 301 PARCEL# 41, 42 IN THE FIRST DISTRICT (03):

Commissioner Floyd made a motion to approve the Second Reading. Vice Chairman Deloach seconded the motion. Commissioner Burdette opposed the motion. The motion carried 3 to 1.

CONSIDERATION TO APPROVE CHANGE ORDER# 1 FOR UHK, LLC FOR TIME EXTENSION FOR THE INDIGO ROAD PROJECT (04):

This item was removed from the agenda at agenda approval.

X - NEW BUSINESS

CONSIDERATION TO APPROVE A CONTRACT WITH DOCUQUEST SERVICES FOR THE PURCHASE OF A COPIER FOR THE TAX COMMISSIONER’S OFFICE (01):

Purchasing Tech Bruton explained The Tax Commissioner has requested to purchase the copier currently utilized in her office. The cost to purchase the copier is $900.00. The machine can be kept on a service contract for a monthly fee of $25.00, which includes 3,000 copies/prints with an average of .007 per page, as well as all parts, labor, and toner.

Commissioner Deloach made a motion to approve the Docuquest Service Contract. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO SUBMIT AN APPLICATION TO THE ASSISTANCE TO FIREFIGHTERS GRANTS PROGRAM (AFG) (02):

Finance Director Carpenter explained staff is request to apply for this grant. Effingham County EMS is requesting 6 LIFEPAK 15 V4 Monitor/Defibrillators, totaling $225,852.14. Effingham County Fire Rescue is requesting 6 LIFEPAK 1000 AEDs and 2 Firefighter Gear Extractors, totaling $45,070.00. If awarded the cost share is ten percent. The matching funds have been requested in the 2020/2021 fiscal year budget.
Commissioner Burdette made a motion to approve the Assistance to Firefighters Grant Application submittal. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO AMEND THE EFFINGHAM COUNTY SCHEDULE OF FEES RELATED TO EMS (03):

County Clerk Johnson explained the recommended changes for the Schedule of Fees are related to services provided by EMS. Fees charged for emergency medical services are based on allowable rates of Medicare. Staff recommends approval of the fee changes.

Vice Chairman Deloach made a motion to approve the revised Schedule of Fees as presented. Commissioner Burdette seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO REAPPOINT BRAD GREEN AND GUSSIE NEASE TO TAX ASSESSOR BOARD (04):

County Clerk Johnson explained the term of office expired for Mr. Brad Green on March 1, 2020. The term for Ms. Gussie Nease is set to expire March 30, 2020. Staff understands the two individuals would like to continue serving on the Board. No opposition has been received from the Commissioners for whom the persons represent.

Commissioner Kieffer made a motion to approve to reappoint Brad Green and Gussie Nease to the Tax Assessor Board. Commissioner Floyd seconded the motion. The motion carried unanimously.

XI – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS

County Administrator Callanan discussed the following:

1. Budget Meetings
   - Still moving forward; wrap up meeting to be held by Staff, followed by a workshop

County Clerk Johnson discussed the following:

1. Legislative Update
   - Provided legislative updates from start to current.

2. Workshop with CRC
• Staff had a meeting with the Coastal Regional Commission (CRC); CRC has agreed to presented before the Commission at workshop to discuss Comp Plan, Addressing and the Census

Commissioner Floyd discussed the following:

1. Truck Ordinance - Signage
   • Has signage been placed at the appropriate locations? Who will patrol? County Manager confirmed the signage is being placed and conversations will be had with the Sheriff’s office on enforcement of the ordinance.

Vice Chairman Deloach discussed the following:

1. Wind Zone Building Regulations
   • Asked about the new code regulations; County Manager Callanan stated a meeting will be held with staff and building department to discuss the state regulations; plan a workshop

Commissioner Burdette discussed the following:

1. Junkyard
   • Review the Junkyard ordinance for consideration of revising to allow for more than 50 wrecked automobiles

XII- EXECUTIVE SESSION

At 5:44 pm, Commissioner Kieffer made a motion to enter executive session to discuss Personnel, Property and Pending Litigation. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

RECONVENE

At 6:05 pm, Commissioner Kieffer made a motion to enter back into regular session. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

XIII - EXECUTIVE SESSION MINUTES

There were no minutes to be approved from the February 18, 2020 meeting.

XIV – ADJOURNMENT

There being no further business, at 6:05 pm, Commissioner Kieffer made a motion to adjourn the meeting. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

Wesley M. Corbitt, Chairman

Stephanie D. Johnson, County Clerk