

## **THE EFFINGHAM COUNTY COMMISSIONERS' MEETING**

The Board of Commissioners of Effingham County, Georgia, Mr. Reginald S. Loper, Sr., Vice-Chairman, Mr. Robert Brantley, Mrs. Vera Jones, Mr. Steve Mason, and Mr. Phil Kieffer met in regular session at 5:00 p.m. on Tuesday, November 20, 2012 in the Commissioners' Meeting Room at the Effingham County Administrative Complex. Chairman Zeigler was not present.

### **PERSONS ATTENDING THE MEETING**

Mr. Eric Gotwalt, County Attorney, Mr. David Crawley, County Administrator, Mr. Adam Kobek, Community Relations Director, Mr. Toss, Allen, Civil Engineer, Mrs. Patrice R. Crawley, County Clerk, Ms. Rushe Hudzinski-Sero, Human Resources Director, Mrs. Joanna Wright, Finance Director, Ms. Karen Arnold, Executive Assistant, Mr. Wendall Kessler, Mrs. Wanda Price, Mr. Jack Garvin, Rev. Reginald Roberts, Rev. Alyce Bullock, Mr. Franklin Goldwire, Mr. Craig Johnson, Mr. Dennis Seger, Mr. John Dotson, and Mr. Adam Davis.

### **CALL TO ORDER**

Vice-Chairman Loper called the regular meeting to order.

### **INVOCATION**

Commissioner Jones gave the invocation.

### **PLEDGE TO THE AMERICAN FLAG**

Vice-Chairman Loper gave the pledge to the American Flag.

### **AGENDA APPROVAL**

County Administrator Crawley explained that the Drug Court of Effingham County had applied for a grant that needed the Board of Commissioners to serve as the fiscal agent. The contract for this grant needs to be executed by the Board and is due back this week.

Commissioner Jones made a motion to approve the Agenda with the addition of New Business Number 11- consideration to approve serving as fiscal agent for a grant from Criminal Justice Coordinating Council of Georgia for Ogeechee Judicial Circuit Drug Court of Effingham County and executing a subgrant award and MOU. Vice-Chairman Loper seconded the motion. The motion carried unanimously.

**MINUTES**

Commissioner Mason made a motion to approve the minutes for November 06, 2012. Commissioner Kieffer seconded the motion. Commissioner Brantley abstained. The motion carried.

**PUBLIC COMMENTS**

Vice-Chairman Loper stated that if anyone would like to discuss an Agenda Item, they may do so when that item is presented.

**CORRESPONDENCE**

Vice-Chairman Loper stated that if anyone wanted to see the correspondence received, contact the County Clerk.

**CONSENT AGENDA**

**CONSIDERATION TO APPROVE SANITATION RELEASES (01):**

Commissioner Kieffer made a motion to approve sanitation releases. Commissioner Jones seconded the motion. The motion carried unanimously.

**OLD BUSINESS**

**CONSIDERATION TO APPROVE THE RELEASE OF PROPERTY TAXES FROM MAP G0070-004 AS REQUESTED BY BORN AGAIN TABERNACLE (01):**

Tax Commissioner McDaniel explained that money previously posted on the incorrect parcel has been corrected.

Commissioner Mason made a motion to approve the release of penalties and interest from Map G0070-004 as requested by Born Again Tabernacle. Commissioner Jones seconded the motion. Commissioner Kieffer opposed the motion. Vice-Chairman Loper, and Commissioner's Brantley, Jones, and Mason voted in favor of the motion. The motion carried.

**CONSIDERATION TO APPROVE A WATER AGREEMENT WITH BGN INVESTMENTS, LLC. FOR SOUTHBROOK SUBDIVISION (02):**

County Engineer Liotta explained that Southbrook Subdivision is now under a new developer group. This group initially determined that their best interest would be served by owning the well system privately. However, the private company was unable to guarantee that they could get an EPD permit for all 18 lots, so the developers asked for the County to own the system. At first, they wanted the County to finish the water system in exchange for waiving any impact fee credits. However, they now desire an agreement similar to the one with the original developers. The developers will complete the well appurtenances as per

the approved plans. A portion of each future water impact fee will be credited toward the actual cost of construction. Documentation of the actual cost must be submitted to the County. Four houses were issued building permits during the time that the developers wished to own the system privately and water impact fees were not paid for these four. Connection fees must be paid as a condition of this agreement.

Commissioner Mason made a motion to table the Southbrook agreement until December 11<sup>th</sup> and for staff to get cost estimates for the system improvements. Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE CHANGE ORDER NUMBER 2 WITH BAKER INFRASTRUCTURE GROUP ON OLD AUGUSTA ROAD PHASE 2A, 2B, AND SIGNAL IMPROVEMENTS (03):** Civil Engineer Allen explained that Change Order #1 was approved by the Board on September 4, 2012. At that time it was stated that there would be changes made to the signal at Old Augusta Road and SR21 but that approval of the proposed signal changes had not yet been received from GDOT. After construction began, Mr. Exley approached the County with a request to make changes to the proposed locations of the strain poles, pedestrian signals and conduits associated with the signal to be installed at SR21 and Old Augusta Road in order to allow for a future roadway to be constructed on his property which will access the proposed traffic signal. There are also some additional conduits, etc that will need to be installed in order for the future signals that will be installed as part of the construction of an access road into Mr. Exley's property to gain access into the control panel for the signal, which is located on the opposite side of SR21 from Mr. Exley's property. This change order #2 represents the entire County requested changes, and those requested by Mr. Exley.

Commissioner Mason made a motion to approve change order number 2 for the upgrade of the lights (all equipment black, Ped's, PB's, signal heads, etc.) and not to approve Mr. Exley's portion unless the developer will pay for the costs of the additional work (see minute book page \_\_\_\_\_). Commissioner Brantley seconded the motion. Commissioner Kieffer opposed the motion. Vice-Chairman Loper and Commissioner's Brantley, Jones and Mason voted in favor of the motion. The motion carried.

Commissioner Jones recused herself due to possible conflict.

**CONSIDERATION TO APPROVE NOMINATIONS TO THE HOSPITAL AUTHORITY FOR THE FIFTH DISTRICT (04):** County Clerk Crawley explained that Fifth District appointee for the Hospital Board had resigned her seat. The position

was advertised and four people were interested in serving on the Hospital Authority. Ms. Decker has now requested that her name be withdrawal from the nomination. That leaves the required three nominees to be given to the Hospital Authority for appointment to represent the Fifth District.

Commissioner Kieffer made a motion to approve Matthew Morris, Steven Decker and Barry Flonnary as nominees to the Hospital Authority for the Fifth District. Vice-Chairman Loper seconded the motion. The motion carried unanimously.

Commissioner Jones returned to her seat.

**NEW BUSINESS**

**CONSIDERATION TO APPROVE APPOINTMENT AND REAPPOINTMENTS TO THE CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS (01):**

Zoning Administrator Shaw explained that the Construction Board of Adjustment and Appeals is appointed by the Board of Commissioners and shall have the authority to hear appeals for interpretation of building codes and building officials decisions and consider variances of the technical codes. Four current members' terms will end December 2012. They are builder Joe Marchese, plumber Ross McGowan, plumber alternate Jack Patrick, and electrician alternate Wayne Whitley. Mr. Whitley does not wish to continue serving on the board. After advertising, Jeff Hayward stated that he would be interested in replacing Mr. Whitley and is qualified to do so.

Commissioner Mason made a motion to approve reappointing builder Joe Marchese, plumber Ross McGowan, plumber alternate Jack Patrick and to appoint electrician alternate Jeff Hayward to the Construction Board of Adjustments & Appeals. Commissioner Brantley seconded the motion. The motion carried unanimously.

Vice-Chairman Loper recused himself for possible conflict. Commissioner Brantley took over the meeting.

**CONSIDERATION TO APPROVE A WATER AND SEWER AGREEMENT WITH SPRINGFIELD INVESTMENT COMPANY FOR LAUREL MILL (02):**

County Engineer Liotta explained that Laurel Mill is a 78 lot subdivision located off Nease Road. It was platted in 2007 and is served by County water and sewer. The subdivision contains a lift station, which would be owned and operated by the County upon completion, along with the water mains and gravity sewer. The developers did not finish the lift station and the County never accepted these project improvements. The lift station pumps sewage to the rest of the County system through a force main that lies

predominately in the Nease Road right of way. The County previously offered a water/sewer agreement that would have reimbursed the developer for the cost of this portion of the force main but in order to qualify for these reimbursements, the project improvements had to be completed and turned over to the County. The agreement was never signed and the lift station was never completed. A punch list for the lift station was generated and the total cost to cure the lift station deficiencies has been estimated at \$92,350. Recent discussions with the bank have revealed a desire on the part of the bank to resolve this issue via a new water/sewer agreement by which the developer would dedicate the lift station to the county as is and simultaneously waive any rights to reimbursement for the force main. The County would then complete the lift station as per the approved plans. None of the future sewer impact fees would be reimbursed to the developer or the bank. In monetary terms, the County would be obligated to spend approximately \$92,350 and would only receive \$69,300 in a waived reimbursement via fees collected.

Commissioner Mason made a motion to deny the agreement and to go to the bank to complete the lift station.

Commissioner Mason withdrew his motion.

Commissioner Mason made a motion to deny the agreement and require the developer/bank to complete the lift station. Commissioner Brantley seconded the motion. Commissioners Jones and Kieffer opposed the motion. Commissioners Brantley and Mason voted in favor of the motion. The motion dies.

Commissioner Kieffer made a motion to deny the agreement and direct staff to prepare a warranty deed and release of the lift station and to not pay the \$69,300. Commissioner Jones seconded the motion. Commissioner Mason and Brantley opposed the motion. The motion died.

Vice-Chairman Loper returned to his seat.

**PLANNING BOARD**

**WALTER SPARKS – PUBLIC HEARING (01):** A Public Hearing was held on the application by Walter Sparks (Spirit Life Revival Center) for a conditional use to construct a church on commercial property located at 115 Bay Road Map 304-14 in the First District.

Zoning Administrator Shaw presented the request.

Mr. Walter Sparks was available to answer any questions.

There were no objectors present.

Commissioner Brantley made a motion to approve the First Reading for the application by Walter Sparks (Spirit Life Revival Center) for a conditional use to construct a church on a commercial property located at 115 Bay Road Map 304-14. Commissioner Jones seconded the motion. The motion carried unanimously.

**CLAY PEAVY – PUBLIC HEARING** - A Public Hearing was held on the application by Clay Peavy to rezone 54.47 acres located off of Low Ground Road from R-1 to AR-2 Map 372-2, 4, 8, 9 in the Second District.

Zoning Administrator Shaw presented the request.

Mr. Dennis Seger was available to answer any questions.

There were no objectors present.

Commissioner Jones made a motion to approve the First Reading for the application by Clay Peavy to rezone 54.47 acres located off of Low Ground Road from R-1 to AR-2 Map 372-2, 4, 8, 9 with the following stipulations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Kieffer seconded the motion. The motion carried unanimously.

**VERNON & PHYLLIS HATHCOCK – PUBLIC HEARING** - A Public Hearing was held on the application by Vernon & Phyllis Hathcock to rezone 82.26 acres located off of Courthouse Road from PD to AR-1 Map 348-12, 13 located in the Fourth District.

Zoning Administrator Shaw presented the request.

Mrs. Phyllis Hathcock was available to answer any questions.

There were no objectors present.

Vice-Chairman Loper made a motion to approve the First Reading for the application by Vernon & Phyllis Hathcock to rezone 82.26 acres located off of Courthouse Road from PD to AR-1 Map 348-12, 13 with the following stipulations:

1. Each lot shall meet the requirements of the AR-1 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Mason seconded the motion. The motion carried unanimously.

**BANK OF NEWINGTON – PUBLIC HEARING** - A Public Hearing was held on the application by Bank of Newington to rezone 2.04 acres located off of McCall Road from AR-1 to AR-2 Map 391-8B located in the Fourth District.

Zoning Administrator Shaw presented the request.

Mr. Adam Davis was available to answer any questions.

There were no objectors present.

Vice-Chairman Loper made a motion to approve the First Reading for the application by Bank of Newington to rezone 2.04 acres located off of McCall Road from AR-1 to AR-2 Map 391-8B with the following stipulations:

1. Each lot shall meet the requirements of the AR-2 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Jones seconded the motion. The motion carried unanimously.

**CLAY PEAVY (ON BEHALF OF DOUG & VANESSA DENISON) – PUBLIC HEARING** - A Public Hearing was held on the application by Clay Peavy to rezone 5.59 acres located off of McCall Road from R-1 to A-1 Map 413-6a01 located in the Fourth District.

Zoning Administrator Shaw presented the request.

There were no objectors present.

Vice-Chairman Loper made a motion to approve the First Reading for the application by Clay Peavy to rezone 5.59 acres located off of McCall Road from R-1 to AR-1 Map 413-6a01 with the following stipulations:

1. Each lot shall meet the requirements of the AR-1 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Kieffer seconded the motion. The motion carried unanimously.

**JOAN AKINS – PUBLIC HEARING** - A Public Hearing was held on the application by Joan Akins to rezone .50 of an acre located off of Goshen Road from B-1 to AR-1 Map 451-55 located in the Second District.

Zoning Administrator Shaw presented the request.

There were no objectors present.

Commissioner Jones made a motion to approve the First Reading for the

application by Joan Akins to rezone .50 of an acre located off of Goshen Road from B-1 to AR-1 Map 451-55 with the following stipulations:

1. Each lot shall meet the requirements of the AR-1 Zoning District.
2. Site development plans shall comply with the Effingham County Water Resources Protection Ordinance and the Storm Water Management Local Design Manual.
3. All wetland impacts shall be permitted by the USACE.
4. Subdivision plat shall be approved by the Health Department and the Zoning Office.

Commissioner Brantley seconded the motion. The motion carried unanimously.

**LILLIAN CAWTHON – PUBLIC HEARING** - A Public Hearing was held on the application by Lillian Cawthon for a variance use for a reduction of the rear property line setback located at 205 Hayden Court Map 476C-46 located in the Fifth District.

Zoning Administrator Shaw presented the request.

Mr. Wilson Roberts was available to answer any questions.

There were no objectors present.

Commissioner Kieffer made a motion to approve the First Reading for the application by Lillian Cawthon for a variance use for a reduction of the rear property line setback located at 205 Hayden Court Map 476C-46. Commissioner Jones seconded the motion. The motion carried unanimously.

**NEW BUSINESS - CONTINUE**

**CONSIDERATION TO APPROVE AN AGREEMENT WITH AIRWATCH FOR MOBILE DEVICE MANAGEMENT SOFTWARE AND MITIGATION PERSONAL IDENTIFIABLE INFORMATION LOSS (03):** IT Director Jenkins explained that the County uses mobile devices, smart phones and tablets and has a required policy to ensure the personally identifiable information is protected from unintended release or loss. To ensure the County acts to prevent the unintended release or loss of information an external software layer is required.

Commissioner Mason made a motion to deny the agreement with Airwatch for mobile device management software and mitigation personal identifiable information loss (see minute book page \_\_\_\_\_). Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE ADDING A LOCKBOX SERVICE TO THE BB&T TREASURY MANAGEMENT AGREEMENT (04):** Finance Director Wright explained that lockbox processing is a cash management service provided by banks to their corporate customers. Lockbox services are designed to accelerate the collection and deposit of check payments, sent with accompanying remittance documents

through the mail. Presently current costs of simply the labor of doing this process in house are approximately \$1,000 per month. The process requires approximately 2.5 to 3 hours a day. The cost to automate this process using a bank is approximately \$735.00 per month allowing staff to ease the demanding work load which currently exists.

Commissioner Jones made a motion to approve adding a lockbox service to the BB&T Treasury Management Agreement. Commissioner Mason seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN AMENDMENT TO THE AGING SERVICES CONTRACT (05):** Finance Director Wright explained that each year the County renews a contract with Coastal Regional Commission of Georgia Area Agency to be the provider of Aging Services meals to the senior citizens in Effingham County. The annual contract has already been approved. The amendment received is a decrease in funding of \$15,000. This funding source plays a significant role in the County's ability to serve warm meals to the Senior Citizens of Effingham County.

Commissioner Jones made a motion to approve an amendment to the Aging Services Contract (see minute book page \_\_\_\_). Commissioner Kieffer seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE EFFINGHAM COUNTY'S 2013 LOCAL MAINTENANCE IMPROVEMENT GRANT (LMIG) PROJECT LIST TO SEND TO GDOT (06):** Civil Engineer Allen explained that each year the Georgia General Assembly sets aside a percentage of the motor fuel tax collections to be distributed to Local Governments as a Local Maintenance Improvement Grant (LMIG). The Georgia Department of Transportation is responsible for overseeing the program. The allocation is based on the total centerline road miles for Effingham County's road system and the total population of Effingham County as compared to the total statewide centerline road miles and total statewide population and a 30% match is required. For FY2013, Effingham County's formula amount is \$574,240.53. An application and project list containing road names, lengths, termini, type of work, total project cost and schedule must be submitted to the Georgia Department of Transportation no later than January 1, 2013.

Commissioner Kieffer made a motion to approve Effingham County's 2013 Local Maintenance Improvement Grant (LMIG) project list to send to GDOT (see minute book

page \_\_\_\_\_). Commissioner Mason seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE A RESOLUTION OF CONGRATULATIONS TO THE EFFINGHAM CYCLONES SOCCER TEAM FOR AN UNDEFEATED SEASON (07):** Director of Community Relations Kobek explained that Effingham Cyclones are a traveling soccer team. This team completed an undefeated season of games played against other U16 select teams from across the state. This resolution is a show of support and congratulations on the undefeated season.

Commissioner Kieffer made a motion to approve a Resolution of Congratulations to the Effingham Cyclones soccer team for an undefeated season. Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE CHANGE ORDER NUMBER 2 FOR GOSHEN STATION (08):** Community Relations Director Kobek explained that the Board authorized the construction of Goshen Station and the project is scheduled for completion on November 30, 2012. This change order is for a credit of \$6,000 for irrigation and will remove irrigation from the scope of work.

Commissioner Kieffer made a motion to approve change order number 2 for Goshen Station (see minute book page \_\_\_\_\_). Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN AMENDMENT TO THE RULES OF PROCEDURES FOR THE EFFINGHAM COUNTY BOARD OF COMMISSIONERS (09):** County Clerk Crawley explained that due to the new laws in effect, the Commissioners Rules of Procedures need to be updated. There are some suggested changes.

Commissioner Jones made a motion to table the amendment to the Rules of Procedures for the Effingham County Board of Commissioners. Commissioner Kieffer seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVE AN ORDINANCE TO LEVY A LOCAL EXCISE TAX ON ENERGY USE IN MANUFACTURING (10):** County Administrator Crawley explained that the General Assembly passed legislation that would phase out local sales tax over a 4 year period on energy use in manufacturing. As directed by the Board staff provided a written correspondence to all known industries within the County to begin evaluating the magnitude of revenue the tax would generate. To date,

staff only received verbal information concerning the potential amount of revenue that would be lost if the tax is not implemented. The next step is for the Board to consider if they wish to implement an excise tax. Staff has had further discussion with the cities, and Rincon and Springfield wish to participate in the tax.

The public hearing was held and there were no objectors.

County Attorney Gotwalt explained that the clause in the ordinance will change to include intergovernmental agreement with the Cities.

Commissioner Brantley made a motion to approve the First Reading of an ordinance to Levy a Local Excise Tax on energy used in manufacturing. Commissioner Mason seconded the motion. Commissioners Jones and Kieffer opposed the motion. Vice-Chairman Loper and Commissioners Brantley and Mason voted in favor of the motion. The motion carried.

#### **ADDITION TO THE AGENDA**

**CONSIDERATION TO APPROVE SERVING AS FISCAL AGENT FOR A GRANT FROM CRIMINAL JUSTICE COORDINATING COUNCIL OF GEORGIA, FOR OGEECHEE JUDICIAL CIRCUIT DRUG COURT OF EFFINGHAM COUNTY AND EXECUTING A SUBGRANT AWARD AND M.O.U. (11):** County Administrator Crawley explained that the grant has been awarded to the Ogeechee Judicial Circuit Drug Court of Effingham County for up to \$89,865. The grant is made under the accountability courts of Georgia grant program to establish specialty courts or dockets to address offenders arrested for drug charges and or mental health issues. The subgrant award must be approved within 45 days of the grant effective date of October 1, 2012. A Memorandum of Understanding between the County and the Ogeechee Judicial Circuit Drug Court of Effingham County has been created for the purpose of outlining the responsibilities regarding the Grant. The MOU outlines that the count is responsible for all reporting requirements and request for reimbursement, but that the Ogeechee Judicial Circuit Drug Court of Effingham County is to provide the necessary information five days prior to the reporting filing deadlines to the County. The grant is a reimbursable grant and subject to a specific budget and special conditions regarding reimbursement of expenditures.

Commissioner Jones made a motion to approve the Board of Commissioners to serve as fiscal agent for a grant from Criminal Justice Coordinating Council of Georgia, for Ogeechee Judicial Circuit Drug Court of Effingham County and executing a Subgrant

Award and MOU (see minute book page \_\_\_\_\_). Commissioner Kieffer seconded the motion. The motion carried unanimously.

### **REPORTS FROM COMMISSIONERS AND ADMINISTRATIVE STAFF**

Commissioners Mason discussed the following:

- ◆ Log trucks damaging the shoulder of the road in front of Silver Hill Methodist Church. Some of the other Counties require a logging permit.

County Administrator Crawley discussed the following:

- ◆ Central School Site – waiting for the corrective title deed
- ◆ Annual Contracts – Patrice working on a spreadsheet
- ◆ Hospital Property – Waiting to hear from the Hospital
- ◆ Green Drive – drainage issue – staff is reviewing data
- ◆ Chicken survey – What is the next step?
- ◆ Water and sewer financing – any comments
- ◆ Chamber letter – What is the next step?
- ◆ Effingham Day at the Capital – January 28<sup>th</sup> and 29<sup>th</sup> – If you are planning on attending, let Patrice know
- ◆ Vehicles and equipment for the Sheriff's Office – We did not budget capital funds to purchase vehicles for the Sheriff's Office. The Sheriff has some funds he would like to put toward the purchase of new vehicles
- ◆ Changes to retirement program – changes will be implemented January 1<sup>st</sup>.
- ◆ Financials – The financials are attached.
- ◆ Interview committee for retirement – Due to Merrill Lynch closing all government accounts, need to make a decision at the December 11<sup>th</sup> meeting
- ◆ Pineora Ball park was vandalized on the weekend of November 16<sup>th</sup>
- ◆ Quarterly meeting Public Officials Meeting will be held November 29<sup>th</sup>
- ◆ Eggs and Issues will be held December 6<sup>th</sup> at Effingham Career Academy
- ◆ ACCG Legislative Conference will be February 4<sup>th</sup> and 5<sup>th</sup>
- ◆ February 5<sup>th</sup> Board meeting will conflict with ACCG Legislative Conference
- ◆ Weight limits on Roads
- ◆ Fort Howard Road – staff is working on preliminary design to be able to provide cost estimates
- ◆ Hodgeville Road resurfacing – project ran under budget, DOT will be providing approximately \$150,000 back to the County
- ◆ SPLOST – Payments to cities continue but have been reduced due to the Jail project being a level 1 project
- ◆ Animal Control – Continue to receive large number of pets due to abandonment.

### **EXECUTIVE SESSION**

At 9:00 p.m., Commissioner Kieffer made a motion to go into Executive Session to discuss personnel, property, and pending litigation. Commissioner Jones seconded the motion. The motion carried unanimously.

County Administrator Crawley and Commissioners discussed personnel, pending litigation and property. (See copy of Chairperson's affidavit on minute book page number \_\_\_\_\_).

At 9:35 p.m. Commissioner Mason made a motion to adjourn Executive Session. Commissioner Jones seconded the motion. The motion carried unanimously.

At 9:45 p.m. Vice-Chairman Loper called the meeting back into Regular Session.

**EXECUTIVE SESSION MINUTES**

Commissioner Mason made a motion to approve the Board of Commissioners executive session minutes for November 06, 2012 with the corrections. Commissioner Jones seconded the motion. Commissioner Brantley abstained. The motion carried.

**ADDITION TO THE AGENDA**

Commissioner Brantley requested to add New Business Number 12 – Consideration to approve a right of way agreement with Harold Clifton for .44 acre permanent drainage easement for the Woodman of the World Drainage Project. Commissioner Jones seconded the motion. The motion carried unanimously.

**CONSIDERATION TO APPROVED RIGHT OF WAY AGREEMENT  
HAROLD CLIFTON FOR .44 ACRE PERMANENT DRAINAGE EASEMENT  
FOR THE WOODMAN OF THE WORLD DRAINAGE PROJECT (12):**

Commissioner Brantley made a motion to approve a right of way agreement with Harold Clifton for .44 acre permanent drainage easement for the Woodman of the World Drainage Project (see minute book page \_\_\_\_\_). Commissioner Jones seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

At 9:53 p.m., Commissioner Jones made a motion to adjourn. Vice-Chairman Loper seconded the motion. The motion carried unanimously.

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C.D. Zeigler, Chairman

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Patrice Crawley, County Clerk