

**MONTHLY MEETING OF THE EFFINGHAM COUNTY BOARD OF
ELECTIONS AND REGISTRATIONS**

May 8, 2023 @ 9:30 A.M.

**Board of Elections & Registration Office
284 GA Highway 119 South, Springfield, GA 31329**

The Board of Elections and Registration held its monthly meeting on May 8, 2023.

PERSONS ATTENDING THE MEETING AND ROLL CALL:

Those present were: Chairman Tommy Allen, Vice Chairman Glenda King, Board Member Ruth Brown, and Board Member Bernard Scott. Director Laura Bassett and Deputy Registrar Dezita Thompson and Democratic Party Chairman Tony Chiariello. Not present was Secretary Rose Harvey.

CALL TO ORDER:

Chairman Allen called the meeting to order at 9:30 A.M. Vice Chairman King led the Invocation and the Pledge was recited. The meeting was properly advertised.

AGENDA APPROVAL:

The Agenda was presented and approved as presented to the Board.

MINUTES:

The Minutes from the April 10, 2023, Board Meeting were presented. Board Member Scott made a motion to approve the Agenda. Board Member Brown seconded the motion. Motion passed.

OLD BUSINESS:

A. Director Position filled

Laura Bassett accepted the position as the new Director of Elections on April 27th.

B. Assistant Director Opening

Eight applicants have applied for the position; two interviews are scheduled today.

C. Full-time Administration Assistant Opening

Director Bassett spoke with Finance and HR for approval to fill this position for a full-time person. Part-time worker Gladys Smalls has said that she would accept the position if offered.

D. City of Guyton – IGA & TSPLOST Meeting

At a meeting about the November TSPLOST on April 11th, County Manager Callahan suggested that the Board of Election might handle all the municipality elections for the 2023 Election, and the county could take care of the cost involved. All early voting will be held at the Board of Election's office. In 2025, a new IGA could be explored for any new city municipal elections.

NEW BUSINESS:

A. Office Activities

- Director Bassett emailed our State Liaison to inquire about the municipal clerks' certification status.
- Director Bassett had meetings with the Finance, HR, and IT Departments.
- Director Bassett has begun updating the Elections website.
- Director Bassett has begun scheduling equipment maintenance such as charging the BMDs, Poll Pads, and ICP Scanners.
- There have been polling location changes; First Christian (5D) will change to Encounter Church; Macomber Recreation Center (5A) will change to Rincon Global Methodist. We are still looking at replacements for St. Luke's Episcopal Church (2B).

B. Rotary Meeting

On April 20th, Director Bassett spoke at the Effingham Rotary Club Meeting about the Elections Office. Chairman Allen invited Bassett to speak at the meeting.

C. Liberty County Regional Meeting

Director Bassett and Registrar Thompson attended the Regional Meeting in Liberty County on April 27th. The new Regional Director Ronda Walthour hosted the meeting. Speakers in attendance included; KnowInk to talk about the new Poll Pad stands, Dominion spoke about training and technicians for election Day, Runbeck showed the new Hub Cabinets and Director Walthour spoke about budgets.

D. Board Compensation

Director Bassett suggested that the Board could be compensated for additional duties.

BOARD OR STAFF CONCERNS:

Board Member Brown requested a new name badge.

PUBLIC COMMENTS:

No Public Comments

EXECUTIVE SESSION:

Board Member Scott made a motion to go into an Executive Session at 10:14 am. Board Member Brown seconded the motion. Executive Session ended at 10:33 A.M. No action was taken.

ADJOURNMENT:

No further business was required. There was no objection to adjournment. The meeting was adjourned at 10:45 a.m. The Next board meeting will be scheduled for June 12 10th 2023 at 9:30 A.M.

Respectfully Submitted:

Rose Harvey, Secretary