

EFFINGHAM CO. BOARD OF COMMISSIONERS

EFFINGHAM COUNTY, GEORGIA



REGULAR SESSION MEETING MINUTES

April 18, 2023

The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt, Mr. Forrest Floyd, Mr. Roger Burdette (via teleconference), Mr. Jamie Deloach, and Mr. Reginald Loper, met in regular session at 5:00 pm on Tuesday, April 18, 2023 in the Commissioners Meeting Chambers at the Effingham County Administrative Complex located at 804 South Laurel Street Springfield, Georgia 31329.

STAFF PARTICIPATION

Mr. Edward Newberry – County Attorney, Mr. Clint Hodges – Fire Chief & EMA Director, Ms. Stephanie Johnson – County Clerk, Ms. Tasheena Shiggs – Deputy County Clerk, Mrs. Sarah Mausolf – HR Director, Ms. Jasmine Kirkland – Assistant Director of HR, Ms. Maraya Durham – IT Specialist, Mr. Chris Reed – IT Director Mr. Mark Lastinger – Public Information Coordinator, Mrs. Teresa Concannon – Planning Manager, Ms. Katie Dunnigan – Zoning Manager, Mr. Mark Barnes – Finance Director, Mr. Stephen Candler – Development Services Director, Ms. Angela Stanley – Engineering Project Manager, Mrs. Alison Bruton – Purchasing Agent, Ms. Jody Jones – Accounting Generalist I, Mr. Neal Groover – Chief Appraiser, and Ms. Jennifer Keyes – Real Property Appraiser.

CITIZEN PARTICIPATION

Mr. Tony Chiariello

I- CALL TO ORDER

Chairman Corbitt called the meeting to order at 5:04pm.

II- ROLL CALL

Wesley Corbitt, Chairman
Forrest Floyd
Roger Burdette – *Via teleconference*
Jamie Deloach
Reginald Loper
Phil Kieffer, Vice Chair – *Absent*

III - INVOCATION

Commissioner Deloach provided the invocation.

IV- PLEDGE TO THE AMERICAN FLAG

The pledge was sounded in unison.

V – AGENDA APPROVAL

Commissioner Deloach made a motion to approve the resolution to approve the agenda as presented. Commissioner Loper seconded the motion. The motion carried unanimously.

Commissioner Loper made a motion to amend the previous voting and approve the agenda with the addition of New Business #7. Commissioner Floyd seconded the motion. The motion carried unanimously.

VI – MINUTES

Commissioner Floyd made a motion to approve the April 4, 2023 regular meeting minutes

VII- PUBLIC COMMENTS

Chairman Corbitt stated comments shall pertain to agenda items only. Should you wish to make remarks, clearly state your full name into the microphone before commencing to speak.

VIII- CORRESPONDENCE

Chairman Corbitt stated documents from this meeting are located in the Clerk's office and on the Board of Commissioner's website.

IX - CONSENT AGENDA

Commissioner Loper made a motion to approve the following Consent Agenda items: **(1)** Consideration to approve Amendment #1 of the Association of County Commissioners of Georgia (ACCG) Adoption Agreement. **(2)** Consideration to approve Year 3 of the Agreement with Pictometry International Corp for the Tax Assessor's Office. **(3)** Consideration to approve to renew the Lease Agreement for the radio communications tower with State Properties Commission (Georgia Forestry Commission). **(4)** Consideration to renew the Georgia Probation Case Management System Agreement between Effingham County Probation Department and the Judicial Alternatives of Georgia, Inc. (JAG). **(5)** Consideration to approve to accept a Grant Award from Petco Love Animal Welfare Grant Program. Commissioner Deloach seconded the motion. The motion carried unanimously.

X- UNFINISHED BUSINESS

CONSIDERATION TO APPROVE THE SECOND READING TO AMEND PART II, CHAPTER 34 - FLOOD DAMAGE PREVENTION, SECTION 34.5. DEFINITIONS; SECTION 34.7 BASIS FOR AREA OF SPECIAL FLOOD HAZARD; SECTION 34.82 SPECIFIC STANDARDS; AND SECTION 34.86 STANDARDS FOR SUBDIVISION (1ST READING APPROVED 04/04/2023) (1)

Commissioner Deloach made a motion to approve the 2nd reading. Commissioner Loper second the motion. The motion carried unanimously.

TK ELECTRIC, LLC - SECOND READING (2): Consideration to approve the Second Reading of an application by TK Electric, LLC to rezone 6.2 acres located at 763 US Highway 80 from AR-1 to B-3, to allow for commercial development Map# 302 Parcel# 105 in the First District (*postponed 04/04/2023*).

Commissioner Floyd made a motion to approve the 2nd reading. Commissioner Deloach seconded the motion. The motion carried unanimously.

TK ELECTRIC, LLC - SKETCH PLAN (3): The Planning Board recommends denying an application by TK Electric, LLC for a sketch plan for TK Electric, LLC. located at 763 US Highway 80, zoned AR-1 proposed zoning B-3. Map# 302 Parcel# 105, in the First District (*postponed 04/04/2023*)

Planning Manager Concannon explained this item was postponed for the consideration of the sketch plan. A condition was added, which states that there will be no access to Dogwood Way. The revision of the sketch plan illustrates an incursion into the wetlands with an internal driveway from Highway 80 to the two (2) buildings with the front portion proposed

Commissioner Floyd made a motion to approve the sketch plan for TK Electric, LLC., at 763 Hwy 80, with the following condition:

1. Land clearing, site development, and building construction activities are limited to 7am to 7pm only.

Commissioner Loper second the motion. The motion carried unanimously.

XI- NEW BUSINESS

CONSIDERATION TO APPROVE TO RENEW THE ESRI SMALL GOVERNMENT ENTERPRISE AGREEMENT ANNUAL SUBSCRIPTION FOR A TOTAL OF 3 YEARS (1)

Purchasing Agent Bruton explained there has been a contract in place with ESRI for the past 15 years. Enterprise has an agreement with ESRI for their GIS software. The current cost for this agreement is \$56,700 per year and will commence fiscal year 2024. This renewal allows for an unlimited number of licenses and updates for each piece of GIS Software available.

Commissioner Deloach made a motion to approve of the ESRI Small Government Enterprise Agreement for years 1, 2, and 3. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO RENEW A PROPOSAL FROM SPATIAL ENGINEERING, INC. FOR RIGHTSPOT GIS SERVICES (2)

Purchasing Agent Bruton explained the RightSpot app allows for maintenance of Effingham County's utility infrastructure data and provides other GIS related support services as needed. This contract will cover Effingham County's Data hosting and right spot access for this year and project work up to the budgeted amount. The total for this proposal is \$6,000, plus any project work up to \$50,000 for a total of \$56,000.

Commissioner Loper made a motion to approve contract renewal with Spatial Engineering, Inc. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A SOFTWARE SERVICES AGREEMENT BETWEEN EFFINGHAM COUNTY TAX ASSESSOR'S OFFICE AND THE EXEMPTION PROJECT, INC (TRUEROLL) (3)

Purchasing Agent Bruton explained this program would search databases in every state to see if anyone has filed a homestead exemption in other taxing jurisdictions. The Chief Appraiser received three (3) proposals. Staff recommends award to TrueRoll in the amount of \$10,900.

Chief Appraiser Neal Groover explained in 2021 there were over 3,000 homestead applications, currently there are almost 14,000 homestead exemptions with over 31,000 parcels. What makes Effingham County different from most counties is because of the Carter-Burns Homestead Act. Residents are not updating their personal information such as address change and marital status; this software can assist with this matter.

Commissioner Deloach made a motion to approve of the Software Services Agreement between Effingham County Tax Assessor's Office and TrueRoll for an annual payment of \$10,900. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH SCHNEIDER GEOSPATIAL, LLC FOR A QPUBLIC.NET ADD-ON FOR THE TAX ASSESSOR'S OFFICE (4)

Purchasing Agent Bruton explained this proposal would allow all personal property forms to be online and allow for the online submittal of returns and appeals. There is a one-time setup cost of \$5,880.00 and an annual hosting total of \$4,240. The Tax Assessor's Office has requested that this be included in the fiscal year 2024 budget.

Chief Appraiser Neal Groover explained this is more of a convenience factor for the citizens of Effingham County. This will allow citizens to have a secure way to submit and appeal online.

Commissioner Loper made a motion to approve of the Professional Services Agreement with Schneider Geospatial, LLC for a qPublic.net Add-On for the Tax Assessor's Office. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE CONTRACT 23-ITB-023 WITH LEGACY WATER GROUP, LLC FOR THE BLUE JAY ROAD WATER LINE EXTENSION LOOP B CONSTRUCTION (5)

Purchasing Agent Burton explained in January an invitation to bid (ITB) posted for the construction of Loop B. Hussey Gay & Bell is the engineer listed on the project. Two (2) bids were received for this, Legacy Water Group, LLC and United Grading. The submittals were reviewed by Hussey Gay and Bell and recommends award to Legacy Water Group.

Commissioner Loper made a motion to approve of Contract 23-ITB-023 with Legacy Water Group, LLC for the Blue Jay Road Water Line Extension Loop B Construction in the amount of \$7,313,345.00. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE CHANGE ORDER #1 TO POND & COMPANY FOR BAKER PARK IMPROVEMENTS - TASK ORDER 23-REQ-002 (6)

Purchasing Agent Bruton explained the task order was issued to Pond and Company to design and engineer the upgrades needed for Baker Park and to provide bidding and construction management. Change order 1 includes two (2) additional services, one being additional surveying along Courthouse Road and Highway 21 regarding public utilities to the park and second is the restroom and park concession building design services beyond the original scope. These changes are due to the Courthouse Road realignment.

The Board engaged in a discussion regarding change order and designs.

Commissioner Deloach made a motion to postpone this item to 05/02/2023. Commissioner Loper seconded the motion. The motion carried unanimously.

XII- REPORTS FROM COMMISSIONERS & ADMINISTRATIVE STAFF***Ms. Stephanie Johnson*****ACCG Annual Conference**

- April 27-30, 2023. Starting Thursday at 7:30am

- Invites for various events

EOM

- March report emailed

Commissioner FloydPhone Service Issues

- Can make outbound calls using cell phone but not landlines
- IT Director Chris Reed stated that Windstream had a major component that failed between Rincon and Springfield
- We are not under contract with Windstream.
- Currently testing phone service connectivity with Planters

Commissioner DeloachBoard of Elections

- Personal Financial Disclosure due by July 1, 2023

November Election

- Looking into having one voting place
- All ballots will have TSPLOST included

XIII- EXECUTIVE SESSION

At 5:41 pm Commissioner Deloach made a motion to enter executive session to discuss Personnel, Property and/or Pending Litigation. Commissioner Loper seconded the motion. The motion carried unanimously.

At 6:10 pm, Commissioner Deloach made a motion to reconvene the regular meeting. Commissioner Loper seconded the motion.

ADDITION TO THE AGENDA**CONSIDERATION TO APPROVE FOR THE CHAIRMAN TO SIGN A PURCHASE CONTRACT WITH IHB HOLDINGS LIMITED PARTNERSHIP FOR 19.25 ACRE +/- IN THE AMOUNT OF \$55,000 PER ACRE FOR A FUTURE WASTEWATER FACILITY STRUCTURE (7)**

Commissioner Deloach made a motion to add this item to the agenda as New Business# 7. Commissioner Floyd seconded the motion. The motion carried unanimously.

Commissioner Deloach made a motion to approve a purchase contract with IHB Holdings Limited partnership for 19.25 acre +/- in the amount of \$55,000 per acre for a future wastewater facility structure. Commissioner Floyd seconded the motion. The motion carried unanimously.

XIV- EXECUTIVE SESSION MINUTES

Commissioner Loper made a motion to approve April 4, 2023 executive session minutes. Commissioner Floyd seconded the motion. The motion carried unanimously.

XV - ADJOURNMENT

The meeting adjourned at 6:10pm on a motion made by Commissioner Deloach, seconded by Commissioner Floyd. The motion carried unanimously.



Wesley Corbitt, Chairman



Stephanie D. Johnson, County Clerk