EFFINGHAM COUNTY
BOARD OF COMMISSIONERS MEETING
January 7, 2020

The Board of Commissioners of Effingham County, Georgia, Mr. Wesley Corbitt, Mr. Roger Burdette, Mr. Jamie Deloach, Mr. Reginald Loper and Mr. Phil Kieffer met in regular meeting 5:00 pm on Tuesday, January 7, 2020 in the Commissioners Meeting Room at the Effingham County Administrative Complex. Mr. Forrest Floyd was not present for this meeting.

PERSONS ATTENDING THE MEETING
Mr. Tim Callanan – County Administrator, Mr. Edward Newberry - County Attorney, Ms. Stephanie Johnson – County Clerk, Ms. Fiona Charleton – Purchasing Agent, Mrs. Christy Carpenter – Finance Director, Mrs. Vicki Dunn – HR Director, Mr. Clint Hodges – Fire Chief, Mr. Eric Larson, EOM Operations, Mr. Tony Chiariello, Mr. Seth Zeigler – Turf Specialist and Mr. Jack Williford

I - CALL TO ORDER
Chairman Corbitt called the meeting to order at 5:00 pm.

II - INVOCATION
Chairman Corbitt gave the invocation.

III - PLEDGE TO THE AMERICAN FLAG
The Pledge of Allegiance was sounded in unison.

IV – ELECTION OF VICE CHAIRMAN
Chairman Corbitt called for nominations for Vice Chairman. Commissioner Kieffer made a motion to nominate Commissioner Deloach as Vice Chair. Commissioner Loper seconded the motion. Board members casted their votes via written ballot. Count Clerk Johnson collected the ballots and sounded aloud each vote. The vote was unanimous to appoint Commissioner Deloach as Vice Chairman.

V - AGENDA APPROVAL
Vice Chairman Deloach made a motion to approve the agenda as presented. Commissioner Kieffer seconded the motion. The motion carried unanimously.

VI – MINUTES
Chairman Corbitt stated there was one correction to be made in the minutes which has already been adjusted by the Clerk, to change under New Business# 16, from 14% to $14.00.
Vice Chairman Deloach made a motion to approve the minutes of the December 3, 2019 regular Commission Meeting with the noted correction. Commissioner Loper seconded the motion. The motion carried unanimously.

VII - PUBLIC COMMENTS
Chairman Corbitt stated public comment should be limited to agenda items only.

VIII - CORRESPONDENCE
Chairman Corbitt explained all correspondence and documents from the meeting are located in the Clerk's office and on the Board of Commissioner's website.

IX - NEW BUSINESS

CONSIDERATION TO APPROVE TO RATIFY THE LEASE AGREEMENT WITH RICOH USA, INC. FOR COPIERS (01):

Purchasing Agent Charleton explained at the November 11, 2019 meeting, the Board approved a lease agreement with Ricoh USA for new copiers. After the approval of the lease agreement, staff met with Ricoh to determine the placement of the copiers. At that meeting it was determined that certain copiers might be overkill and others might not meet the needs of departments that are expanding, so certain changes were made to the lease which pertain only to the actual copiers and the fee, and not to any of the lease language.

Commissioner Loper made a motion to approve to ratify the revised lease documents with Ricoh USA, Inc. for copiers. The lease runs from February 1, 2020 until January 31, 2023. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A TEMPORARY FACILITY LEASE/RENTAL AGREEMENT WITH THE CITY OF GUYTON FOR THE USE OF A FIRE STATION (02):

Fire Chief/EMA Director Hodges explained on Sept. 17, 2019, Effingham County entered into an agreement with the City of Guyton for ECFR to provide fire protection within the incorporated limits off the City. This agreement will allow use of a portion of the former City fire station. Effingham County is in the process of preparing to construct a fire station, to be owned and operated by ECFR, near the roundabout at Hwy 17/Hwy 119. Until this station is constructed, the City of Guyton has agreed to allow ECFR to temporarily use a portion of the former City fire station until the County station is completed.
The $500 per month cost was determined based upon the average power consumption at the Springfield fire station. Within this agreement, the City will provide utilities, to include electricity, within this agreement.

Vice Chairman Deloach made a motion to approve a temporary facility lease/rental agreement with the City of Guyton. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A FINAL PLAT AND WARRANTY DEED FOR PARK WEST, PHASE 4C-1 LOCATED OFF OF NOEL C. CONAWAY ROAD CONSISTING OF 15 LOTS MAP# 419 PARCEL# 2 (03):

County Planner Concannon explained engineering staff reviewed the plat, and inspected the right of way and all public utilities located within the right of way of phase 4C-1, and recommend approval. Staff has reviewed the final plat and final plat checklist for Park West, Ph. 4C-1. All documents are in order, and consistent with zoning, plans, and plats approved previously. The infrastructure and maintenance security cost estimate for $10,974.10 (10% of the estimated value of the infrastructure) was submitted to the county. The warranty deed was reviewed and approved by the County Attorney.

Commissioner Loper made a motion to approve the final plat of Park West, Ph. 4C-1, and accept the right of way and infrastructure. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AUTHORIZE THE CHAIRMAN TO SIGN A LANDFILL LETTER FOR THE GEORGIA-PACIFIC WAREHOUSE SITE ON OLD AUGUSTA ROAD SOUTH (04):

County Planner Concannon explained the Georgia Department of Natural Resources (DNR) is required to review and approve all plans for the extension of water and/or sewer lines that serve more than one customer. The Georgia Pacific Warehouse Site is not served by county water or sewer, but will have a private water system. The landfill letter is required for DNR review.

Commissioner Kieffer made a motion to authorize the Chairman to sign a Landfill Letter to be submitted to the Environmental Protection Division (EPD). Vice Chairman Deloach seconded the motion. The motion carried unanimously.
CONSIDERATION TO APPROVE A RESOLUTION TO ADOPT THE FISCAL YEAR 2019 CAPITAL IMPROVEMENT ELEMENT (CIE) ANNUAL UPDATE (05):

County Planner Concannon explained this is the final step for the CIE update. The CIE annual update has been reviewed and approved by the Department of Community Affairs (DCA) and can now be adopted by the Board of Commissioners.

Vice Chairman Deloach made a motion to approve the Resolution adopting the FY 2019 CIE annual update. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO AN INTERNSHIP GRANT APPLICATION TO ACCG CIVIC AFFAIRS FOUNDATION (06):

Finance Director Carpenter explained staff is asking to apply for two positions one for 4-H and one for the Recreation Department programs. This grant if awarded will cover 200 internship hours at a rate of $12.00 per hour.

Commissioner Kieffer made a motion to approve the Georgia County Internship Program grant application submittal. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO SUBMIT A SECURE THE VOTE (STV) GRANT APPLICATION TO THE GEORGIA SECRETARY OF STATE (07):

Finance Director Carpenter explained this grant is issued by the Secretary of State for the purpose of bolstering cyber and physical election systems security, making polling places and voting more accessible and providing for general purposes of implementing the new statewide voting system. There are three (3) categories: election, ADA and security. Security and Accessibility grants will be reimbursed at 3 to 1 up to $15,000; General Implementation will be reimbursed at a rate of 1 to 1 up to $10,000.

Commissioner Burdette made a motion to approve the grant application submittal. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO ACCEPT A PROPOSAL AND AWARD A CONTRACT TO HUSSEY GAY BELL FOR PROFESSIONAL SERVICES FOR THE HODGEVILLE LIFT STATION #4 DESIGN PROJECT (08):
County Manager Callanan explained because of its condition, the Effingham County Board of Commissioners wished to upgrade the existing Hodgeville Lift Station #4. A Request for Proposal for professional services was advertised. A mandatory pre-proposal meeting was attended by eight (8) companies. Proposals were received from four (4) of those companies. The proposals were reviewed by EOM, and the two highest ranked companies were interviewed by EOM and staff. EOM recommended awarding the contract to Hussey Gay Bell & DeYoung, Inc. who were the highest ranked. The total of HGB's fee is $89,765.00. The County attorney has reviewed and approved to form the contract with Hussey Gay Bell & DeYoung, Inc.

Eric Larson with EOM Operations stated in review for selection, project approach and experience were a couple of key factors in making the selection. There were some questions and discussion among the Board.

Commissioner Burdette made a motion to accept the Proposal from Hussey Gay Bell & DeYoung, Inc. and issue a contract to them in the amount of $89,765.00 for Professional Services for Hodgeville Lift Station #4 – Design project. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A REVISED INTERGOVERNMENTAL AGREEMENT BETWEEN THE EFFINGHAM COUNTY BOARD OF COMMISSIONERS AND THE CITY OF RINCON FOR THE FORT HOWARD ROAD ROUNDABOUT (09):

County Manager Callanan explained in April 2019 Effingham County drafted an Intergovernmental Agreement (IGA) with the City of Rincon to have the County manage the construction of a roundabout for the intersection of Old Augusta Rd and Ft Howard Rd. Due to change in staff it was not brought to Board of Commissioners for approval.

After construction commenced the county passed an IGA on December 3, 2019 meeting and sent it to Rincon for approval. Rincon council and attorney has reviewed and requested some additional wording primarily to include the dollar amounts in the agreement. This agreement includes City of Rincon recommendations.

Commissioner Loper made a motion to approve the Intergovernmental Agreement between Effingham County and the City of Rincon as amended. Commissioner Kieffer seconded the motion. The motion carried unanimously.
CONSIDERATION TO APPROVE A BOND RESOLUTION AND AN INTERGOVERNMENTAL LEASE CONTRACT BY AND BETWEEN THE EFFINGHAM COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY AND EFFINGHAM COUNTY RELATED TO REVENUE BONDS FOR REIMBURSEMENT AND TO FINANCE THE COST OF CONSTRUCTION FOR A NEW GYM AT THE MORGAN COMPLEX (10):

County Manager Callanan explained in April 2019 Effingham County drafted an IGA with the City of Rincon to have the County manage the construction of a roundabout for the intersection of Old Augusta Rd and Ft Howard Rd. Due to change in staff it was not brought to Board of Commissioners for approval. After construction commenced the county passed an IGA on December 3, 2019 meeting and sent it to Rincon for approval. Rincon council and attorney has reviewed and requested some additional wording primarily to include the dollar amounts in the agreement. The agreement tonight includes City of Rincon recommendations.

Tom Woodward of First Tryon Advisors, advisor for Effingham County explained the process and terms and in support of the request.

John Pannell, bond counsel attorney stated the Industrial Development Authority will conduct a meeting tomorrow morning where this item will be considered for approval. The bond validation process will begin thereafter and completed within approximately thirty days.

Vice Chairman Deloach made a motion to approve the Bond Resolution and Intergovernmental Lease Contract with the Effingham County Industrial Development Authority. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A RESOLUTION TO AUTHORIZE THE COUNTY ATTORNEY TO ENACT LEGAL ACTION THROUGH CONDEMNATION (11):

County Manager Callanan explained this resolution is related to the open projects with regard to the Effingham Parkway. There are several parcels which have either requested or through negotiation failure will allow the County Attorney to proceed with the condemnation process.

Commissioner Burdette made a motion to approve the Resolution. Commissioner Loper seconded the motion. The motion carried unanimously.
X – REPORTS FROM ADMINISTRATIVE STAFF & COMMISSIONERS

County Administrator Callanan discussed the following:

1. Introduction
   • Introduced Alison Bruton as the new Purchasing Tech with the county.

County Clerk Johnson discussed the following:

1. Effingham Day at the Capitol
   • Reminder about the event on February 10th and 11th. A board and staff report will precede the event on February 8th and 9th.

2. Capitol Connection Conference
   • The ACCG Capitol Connection Conference will be held February 27-28 at the Hilton Downtown Atlanta. Please advise if you would like to attend.

Commissioner Kieffer discussed the following:

1. Timber Creek Reserve
   • Complaints about the construction within the subdivision.

Commissioner Burdette discussed the following:

1. Road Repair List
   • Creating a listing of roads to be repaired to display for the public on the website

XI– EXECUTIVE SESSION

No executive session was held at this meeting.

XII - EXECUTIVE SESSION MINUTES

Vice Chairman Deloach made a motion to approve the December 3, 2019 executive session minutes. Commissioner Loper seconded the motion. The motion carried unanimously.

XIII - ADJOURNMENT

There being no further business, at 5:46 pm, Commissioner Loper made a motion to adjourn the meeting. Vice Chairman Deloach seconded the motion. The motion carried unanimously.

Wesley M. Corbitt, Chairman

Stephanie D. Johnson, County Clerk